



Massachusetts Institute of Technology

Resident Peer Mentor (RPM) Position Description

The function of the RPM is to strengthen the support network for first-year students within their residential communities. The RPMs are community-builders within the residence that they are hired to serve as a support person for a group (4-6) of first-year students (mentees). RPMs will assist in the implementation of First-Year Experience programs that take place in their houses and across campus (virtually). The ideal RPM is an individual who can draw upon and connect students to the resources within the house structure and across the Institute. Above all, RPMs are role models for other students at MIT. Academic coursework takes precedence over this position, however, being an RPM needs to come before any other club, activity, sport, or additional job. RPMs report to Undergraduate Residential Life and receive direct supervision from the Area Director of their residence hall.

The role of the Spring 2020 RPM will be done virtually. Students do not need to be residing on campus to be eligible to apply for the Spring 2020 RPM position. Spring 2020 RPM's will be responsible for supporting first years in pod(s) both as individuals and as podmates.

The Role of the RPM

- Be a role model for your assigned mentees. Support your mentees on an individual basis, while also providing support for the pod(s) as a whole..
- Initiate and maintain positive relationships with your mentees, and the house team for the house your pod resides in.
- Be available electronically for your mentees. Check in on mentees regularly and provide the best means of communication for them to get in touch with you...
- Listen attentively to student concerns and questions. Help pod(s) navigate disagreements, boundaries, and other group dynamics and refer to the GRA/AD as necessary
- Treat conversations with students privately. RPMs should never discuss students' concerns in public or with their peers - bring questions to the Area Director and/or the GRA of the pod(s) Area Director of the building your mentees reside in.
- Maintain regular contact with your mentees.
- Comply with all the policies and procedures of MIT including COVID 19 policies
- Maintain positive relationships with the Head(s) of House, Area Director, and GRAs in the building which your pod resides.

Create Links to Information and Resources

- Keep mentees informed of campus and house specific virtual events
- Be knowledgeable about and refer students to support services across the Institute.

Enrich Life and Learning in your House

- Support the personal, social, and academic success of your mentee.
- Initiate, plan, and implement virtual programs and activities that address the developmental needs of first-year students and your community.
- Support and participate in programs hosted by the House Team you work with and the Division of Student Life.
- Work with House Leadership to implement and plan events for first year students.

Additional Responsibilities

- Maintain effective and active communication with the house team and other campus partners.
- Complete and submit all required paperwork thoroughly and properly.
- Attend and participate in all group and individual meetings and training sessions.
- Follow all additional expectations detailed by your Head of House and Area Director.

Eligibility

- All RPMs must have and maintain a minimum grade point average of 4.0.
- RPMs must be full-time undergraduate students for their entire Spring 2021 appointment.
- Applicants may not be under disciplinary action and may not violate any MIT policies during their appointment, including COVID 19 policies.
- Successful completion of duties is required for continued appointment.

Remuneration*

- RPMs will receive a \$300 taxable stipend for the semester.

*Spring 2021 RPMs will be hired for one semester.