

**Committee on Student Life (CSL)**

**Friday, November 5, 2010**

Room 12-196 12pm – 2pm

Minutes taken by Lisa Stagnone

**Present:** Alex Slocum, Robin Deits, Vivek Sakhrani, Lizhong Zheng, Enectali Figueroa, Barbara Baker, Cody Coleman

**Guests:** Fangfei Shen, Student, Physics, School of Science; Liyan David Chang, Student, Electrical Eng & Computer Sci; Graham Ramsay, Video Blogging

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**TOPIC:** UA Advising

**UA – Advising Notes**

Why do we have faculty as advisors?

It's been stated that faculty are not well prepared to advise the students on details like best GIR courses, HASS classes.... Students feel that unless you've gone to school at MIT, you are not prepared to advise others on matters such as class selection, or careers and/or choices that students need to make regarding these efforts. Fortunately, we have the Associate Advisers, who assist the faculty. They are able to answer the questions that faculty can't answer. We need to counsel and teach students to research their options so that they will be prepared to make selections on courses.

It's been stated that some faculty are not there for the students and that all they do is sign add or drop forms.

We should make incentives for faculty advising.

Action Item: Ask Donna Freedman, Julie Norman, and Elisabeth Young to meet with Ann Hunter regarding Advising. (DONE by AHS)

Action Item: Math Diagnostic Publication to Freshmen & Upper Classmen. Don't blow it off and put forth and honest effort. (How can we actually do this?)

Most times, once you converse with someone, you can tell what kind of advising they require. You know what type of classes will be needed for freshman year or if you can skip to a more advanced course. IA program tries to answer questions as to 'where' you could stand after taking a course. Some take it seriously; some don't take it seriously.

### **G Advising – Notes for In – Major**

During the transition time selecting a Major, lost connections from freshman to major advising happen. How about letting the students know that they can stay in contact? Some overlap would have been nice. Freshmen to meet one time during 1<sup>st</sup> semester. Once they get new advisor, maybe meet as a group (both freshman and sophomores) during a transition period.

All freshmen advising can be through the Under-Grad Office (with Ann Hunter, Randy Baker). Can we publish a list to show class name, room number, faculty, and office times for students and sort by course taught?

Can we add Career Advising for Technical Interviews?

- Went to the Careers Center but practice interviews were not going on now.

-Case Interviews at Sloan.

-Ask Honor Societies - HKM Course 6 Honor Society and Course 2 Fundamental Exams

-Behavioral interview are available

Action Item: Alex to send to the Registrar's Office to Mary Callahan and ask to add columns in websys Advisor Name & Email, Housemaster Name and Email (Done by AHS)

## UA Advising

What Works	What Doesn't Work	Ideas
<p>Associate Advisors</p> <p>Vertical Structure</p> <p>RBA-Resident Based Advising Dorms and FSILG's from living with upper classman</p> <p>Seminar based (if advising 1<sup>st</sup>, content 2<sup>nd</sup>)</p> <p>(Not Noted: Pilot program – Personal Integrate Students)</p>	<p>Mis-aligned expectations (professors don't know about classes)</p> <p>Matching up process</p> <p>Depth of info on part of advisor may be lacking</p> <p>Under-qualification of Advising</p>	<p>"Advising Group" that you could go to</p> <p>EECS pairing advising system (What kind of services are you? -would you like your hand held -would you like to meet a few times -hands off approach</p> <p>Team Advising -personal management -professional/career/mentor Classes</p> <p>Combine Center &amp; Faculty Intersection</p> <p>Freshman advising –online survey inciting the process for students</p>

## G Advising In-Major

What Works	What Doesn't Work	Ideas
<p>(Did not have time to cover)</p>	<p>Transition from Freshmen to Sophomores. Needs a plan</p>	<p>During your group meeting with Freshman, welcome back Sophomores to meeting for a transitional meeting. Let them know that if your new advisor isn't working you can check in with them for initial advising.</p> <p>5<sup>th</sup> Week Alert System</p> <p>Template on Advisors door or some notice of open hours for visits. Advisors should share their schedule info.</p> <p>Cross department advising ideas/strategies</p> <p>Excel spreadsheet containing Advisors &amp; Housemasters for communication purposes.</p> <p>Link in system for online sign-off or Add/Drop Forms</p> <p>Advising for Technical Interviews</p>