

UNDERSTANDING THE COD PROCESS

Responding to COVID-19 Policy Violations

The Committee on Discipline (COD) has authorized an expedited process for resolving suspected COVID-19 policy violations in collaboration with the Office of Student Conduct and Community Standards (OSCCS). Below is a breakdown of the COVID-19 case resolution process.

STEP 1

OSCCS RECEIVES AND REVIEWS COMPLAINT

OSCCS staff review all received reports of suspected COVID-19 policy violations to determine if immediate interim action is needed. OSCCS staff also follow up with the complainant to gather any needed information, address concerns and confirm understanding of process.

STEP 2

SENDING AN INITIAL NOTICE

OSCCS staff will send an initial notice to the responding student to notify them of the report and will pre-schedule an initial response meeting within one Institute (business) day. Students will also receive a Zoom link via email for remote meetings.

STEP 3

THE INITIAL RESPONSE MEETING

During the Initial Response Meeting with OSCCS staff, students will have the opportunity to respond to the information, receive an overview of the process for resolving COVID-19 policy violations, and ask questions.

STEP 4

OPTION 1: OSCCS RESOLUTION

After the meeting, cases will immediately be eligible for review and most will be resolved administratively by OSCCS. In cases where housing removal, campus bans, or loss of future on-campus housing eligibility are considered, the COD Chair will be consulted prior to resolution.

STEP 5

OPTION 2: COD PANEL

In cases where students have repeatedly violated COVID-19 policies or in cases where suspension or expulsion are considered, the COD will resolve the case via panel. Students will meet with OSCCS staff to learn next steps.

STEP 6

CASE RESOLVED & OUTCOME SENT

For cases resolved by OSCCS administratively, an outcome letter will be sent to the student as soon as the case is resolved. Cases resolved via COD panel will proceed via the general COD process and students will receive an outcome from OSCCS staff in a post-panel meeting.

For more information on the COD process, check out the OSCCS Website: studentlife.mit.edu/osc.



Office of Student Conduct and Community Standards