Student Conduct & Community Standards

Understanding the COD Process

Responding to Academic Misconduct

The Committee on Discipline reviews multiple types of complaints, including academic, personal, organizational, and sexual misconduct. Academic cases follow one of two paths, shown below.

Incident Reported to OSCCS

Faculty can consult OSCCS on how best to respond, then document the incident in one of two ways — each with its own response path.

PATH A

Faculty Letter to File

1 NOTIFICATION

Letter Forwarded to Student

OSCCS forwards the Faculty Letter to File to the student(s). You can contact OSCCS with questions before responding.

2 YOUR RESPONSE

Choose How to Respond

Within 3 business days, you can do nothing, send a written response, or request a full COD Chair review of the case.

3 RESOLUTION

Letter Resolved

No response or a written supplement leads to a finding of responsible, with the letter as the only sanction. A review request instead moves the case into Path B.

PATH B

COD Complaint

1 NOTIFICATION

Initial Notice Sent

For a COD Complaint, OSCCS sends a formal initial notice. You can contact OSCCS with questions before your initial response meeting.

2 FORMAL COD PROCESS

Initial Response Meeting — respond in person, get an overview, receive support as needed, and ask questions.

Optional Statement — submit a written statement within 3 business days.

COD Chair Review — the Chair reviews all available information.

Resolution — an administrative resolution or a hearing or sanctioning panel, decided by the Chair; you're notified of next steps.

Closing the Case

Students found not responsible have no disciplinary record of the case. Those found responsible work with OSCCS staff to complete any sanctions, after which the case is closed.