

BUILDING:

SUITE NUMBER:

RESIDENT NAMES:

This suitemate agreement is here to support the connection you share as suitemates, no matter how well you know each other. It's a chance to talk openly about your responsibilities to each other within your shared living space, understand each other's perspectives around living together, and create clear expectations and boundaries. By doing this together, we can build a living space based on mutual respect and consideration for one another.

Your suitemate relationship is integral to your success at MIT. This suitemate agreement provides a foundation for a positive living experience, where each suitemates' needs are met and each suitemate is able to pursue their personal and academic goals while at MIT.

Communication is essential for a positive relationship with your suitemates. Enter this discussion with an open mind and be prepared to compromise whenever reasonable. Coming to an agreement may involve compromise, being open and flexible, while also advocating for your needs.

- To complete this form:
- **Respond:** Answer each question with your own individual preference.
 - **Discuss:** Examine the differences between yourself and your suitemates.
 - **Be Flexible:** Try to agree on how to resolve your differences now before conflicts arise.



CLEANING AND MAINTAINING

How do you define clean, tidy, messy, and dirty?

Clean:

Tidy:

Messy:

Dirty:

WHAT ARE ACCEPTABLE STATES FOR OUR SHARED SUITE SPACES? (circle all that apply):

CLEAN

MESSY

TIDY

DIRTY

BATHROOM

BATHROOM SUPPLIES

How will bathroom supplies (i.e. toilet paper, hand soap, etc.) be acquired?

__ Bathroom supplies will be purchased individually

__ Money will be pooled and bathroom supplies will be shared

__ Other (please explain)


BATHROOM CLEANING

How will bathroom be cleaned and maintained (i.e. toilet, shower, and sink cleaned, trash removed, etc)?

__ Cleaning will be done equally

__ Cleaning will be done on weekly rotation

__ Other (please explain)



WHAT ARE ACCEPTABLE STATES FOR OUR BATHROOM? (circle all that apply):

CLEAN

MESSY

TIDY

DIRTY

HOW WILL BATHROOM CLEANING SUPPLIES BE PROCURED? (i.e. each resident will buy one supply, money will be pooled, etc.)

KITCHEN



KITCHEN SUPPLIES

How will kitchen supplies (*i.e. pots and pans, utensils, towels, etc.*) be acquired?

- __ Kitchen supplies will be purchased individually
- __ Money will be pooled and kitchen supplies will be shared
- __ Other (please explain)

KITCHEN CLEANING

How will the kitchen be cleaned and maintained (*i.e. stove, sink, counters cleaned, refrigerator maintained, trash removed, etc.*)?

- __ Cleaning will be done equally
- __ Cleaning will be done on weekly rotation
- __ Other (please explain)

WHAT ARE ACCEPTABLE STATES FOR OUR BATHROOM?
(circle all that apply):

- | | |
|--------------|--------------|
| CLEAN | MESSY |
| TIDY | DIRTY |

HOW WILL KITCHEN STORAGE SPACE BE DIVIDED? (*i.e. cabinets and refrigerator shelves assigned to individuals, all spaces shared, etc.*)

HOW WILL KITCHEN CLEANING SUPPLIES BE PROCURED? (*i.e. each suitemate will buy one supply, money will be pooled, etc.*)

FOOD



DO ANY SUITEMATES HAVE ALLERGIES? **YES** **NO**

IF SO, HOW SHOULD FOOD BE STORED TO AVOID CROSS CONTAMINATION?

ARE THERE SPECIFIC FOOD SAFETY OR HYGIENE ISSUES THAT SHOULD BE CONSIDERED?

FOOD SHARING

Will food be shared among suitemates? If so, what foods? How will suitemates' food be identified? (check all that apply)

- __ Money will be pooled and food will be shared
- __ Food will be purchased individually; if you did not purchase it, you cannot use it
- __ If food is labeled as belonging to an individual, you cannot use it
- __ If food is not labeled, it is available to all suitemates
- __ Only some foods shared (*i.e. spices, condiments*) (explain below)
- __ Other (please explain)

HOW WILL WE HANDLE SPOILED OR ROTTEN FOOD? (check all that apply)

- __ Each suitemate is responsible for checking and throwing out their own expired or spoiled food.
- __ If spoiled or rotten food belongs to another suitemate, any suitemate can throw it out
- __ If spoiled or rotten food belongs to another suitemate, we will communicate with the owner to throw it out
- __ Other (please explain)

SHARED LIVING SPACE



BELONGINGS

Are there individuals' belongings that can be used by all roommates? (i.e. electronics, game systems, etc.)

What cannot be stored in the shared living space? (i.e. shoes, food, personal workout equipment etc.)

SHARED LIVING SPACE CLEANING

How will the shared living space be cleaned and maintained (i.e. vacuumed, dusted, etc.)?

- ___ Cleaning will be done equally
- ___ Cleaning will be done on weekly rotation
- ___ Other (please explain)

WHAT ARE ACCEPTABLE STATES FOR OUR SHARED LIVING SPACE? (circle all that apply):

- CLEAN
- MESSY
- TIDY
- DIRTY

NOISE

Are music, movies, or calls in the shared living space? **YES** **NO**

If yes, what is an appropriate noise level? (i.e. cannot be heard in kitchen, cannot be heard through closed doors, etc.)

GUESTS



Per MIT policy, Residents may have overnight guests for up to three nights in a seven-day period, Guests may be approved beyond three nights with prior approval from Heads of House or Graduate Residential Life. Residents must obtain, in advance, the permission of all other residents for overnight guests.

WILL WE ALLOW GUESTS IN THE ROOM?: **YES** **NO**

WHEN CAN SHORT TERM GUESTS BE IN THE ROOM?

WILL WE ALLOW OVERNIGHT GUESTS: **YES** **NO**

IF SO HOW IS CONSENT OBTAINED FROM SUITEMATES?

COMMUNICATION



WHAT IS YOUR PREFERRED MEANS OF COMMUNICATION? (i.e. face-to-face, phone call, text, email)

FOR HEADS UP NOTIFICATIONS

FOR SUITEMATE DECISIONS

FOR A DISPUTE

WHAT ARE YOUR EXPECTATIONS FOR CONVERSATIONS REGARDING CONFLICT IN THE ROOM?

IF WE CAN'T MANAGE A CONFLICT, WHO DO WE REACH OUT TO FOR HELP? (i.e. Head of House, GRL staff, etc.)