Team Membership

Co-Chairs
Phil Walsh (CAC/DSL Space Adm.) and Dan Martin (DAPER Operations)

Members
Dan Roderick (Housing), Colin Codner (DSL Finance/SAO), Sandra Lett (DAPER Operations), Jon Carlson (DSL Finance), and Sandra Lugo (Housing)
Committee Charge

DSL seeks to ensure its facilities provide an environment that is conducive to learning and positive interaction by addressing the needs of deferred maintenance, safety and sustainability.

The Implementation Team is to establish operational parameters for a facilities revitalization group to review and provide input into the annual CRSP space process, strategic space planning efforts, and safety and sustainability considerations.
Information Gathering

- Interviewed DSL department heads on space priorities
- MIT Accelerated Capital Renewal Program
- DSL process for establishing capital renewal priority list
- MIT CRSP
- DSL Space process (2004-2014)
- Dean’s Vision documents and the MIT 2030 Plan
Accomplishments

• Participated in the review and prioritization of DSL projects for the CRSP FY2015 submission
• Drafted an initial set of Guiding Principles¹
• Drafted web materials detailing DSL space process including process graphic² depicting time, flow, and responsibilities
• Recommended process for inclusion of student input

¹ & ² Supplemental Materials
Recommendations - Next Steps

1. Establish Facilities Revitalization and Capital Initiatives Committee (FaRCIC) as a standing advisory group in DSL
   - Task to review space needs and project priorities for CRSP submissions, Capital Renewal initiatives, space planning studies, and related space issues
   - Core members represent DAPER, CAC, Housing, Dining, and DSL Space Administration (ex-officio) with additional programmatic representation
   - Appoint members and initiate group by 10/14
2. Develop a DSL space webpage defining space process and department representatives by 2/15
   - provide linkage to MIT space processes
3. Target critical student input at the department level through student advisory committees
   - DSL Space Administration to work with units to identify existing groups to facilitate student input
4. Develop student leadership module on space processes within DSL and MIT in partnership w/ Provost Office, Campus Planning, and Facilities by 10/15
5. FaRCIC to investigate funding models for cost sharing, fundraising, and Institutional support
Guiding Principles for FaRCIC

1. Space decisions be aligned with DSL Mission and Strategic Goals.
2. Life safety considerations should drive decision making.
3. All space belongs to the Provost and is ‘stewarded’ by the Dean of Student Life and his staff.
4. Multipurpose space and flexible use should be the priority.
5. Committee should annually re-evaluate the prioritization of DSL project needs.
6. Student involvement is critically important to this process’ success.
DSL Facilities Revitalization and Capital Initiatives Committee

**How to Involve People**
- Educate DSL Staff who to contact – Dept. Rep.
- Educate on When to contact – Process Cycle
- DSL Space Website
- Education Modules

**Who to Involve**
- Permanent Members from DSL Admin, DAPER, CAC, Housing, and Dining
- Program Staff as well as AO/FO members
- Collaboration with Facilities
- Student Representatives – Student Facilities Committee

**Financial Planning Model**
- Understand Institute Funding Sources
- Cost Sharing Opportunities
- Collaborate with Fundraising Committee
- External Funding

**What to Consider**
- Align with MIT and DSL Mission and Strategic Goals
- Life and Safety Implications
- Multipurpose Use and Flexibility of Space

**DSL Facilities Revitalization and Capital Initiatives Committee**

**FaRCIC Annual Activities Cycle**

- Spring: Feedback & Communication
- Summer: Request for Proposal
- Fall: Proposal Submission
- Winter: Institute Approvals
- Winter: Implementation Planning
- Summer: Proposal Review & Refinement
- Summer: FaRCIC
- Spring: Assessment