

2017 Summer RA Overview & Time Requirements

Summer RA Program Dates:

5/30/17 - 8/13/17

Summer RA Program Locations:

East Campus, Random, MacGregor

Training (5/30/17 - 6/2/17):

Times of training TBD based on staff availability, should anticipate 2-3 hours of training each day

Weekly Staff Meetings:

Time/Date TBD based on staff availability, 1 hour weekly meeting in the evening.

On-Call Duty Rotation:

- Each SRA will be expected to participate in the on-call rotation
- An SRA is on call Thursday through Sunday evenings (overnight)
- Duty commitments set the beginning of each month

Time Away Requests:

- Submit requests in advance, all pre-planned time away must be communicated upon hire

One-to-One Meetings:

- Each RA will have a bi-weekly one-to-one meeting with supervising Area Director
- Opportunity to discuss status of community, issues, programming ideas, etc.

Programming:

- Each RA will plan four individual events for their floor/entry
- Each building team will plan one large building-wide event
- End-of-summer event (not included in four-event requirement)
 - For all residents and planned by all RAs with assistance from supervising ADs

Communication:

- Please check email daily
- Email is generally best for non-emergency situations or questions

Contact rlp-info@mit.edu with any questions

